

Rules of Conduct

Welcome to the Santa Barbara Public Library System. Library users expect each of our facilities to be clean, comfortable, and safe places. The Library is responsible for establishing rules of conduct to protect the rights and safety of Library patrons, volunteers, and staff

For the comfort and safety of library users, volunteers, and staff, and the protection of Library property, the following actions are examples of conduct **NOT** allowed on Library property:

1. Engaging in any activity in violation of Federal, State, local or other applicable law, or Library policy, including but not limited to:
 - Carrying firearms and dangerous weapons of any type (except by law enforcement officers)
 - Being under the influence of alcohol/illegal drugs, or selling, using, or possessing alcohol/illegal drugs inside the Library or outside on Library grounds
 - Stealing, damaging, altering, or inappropriate use of Library property in Library facilities or on Library grounds, including computer hardware and software, printers, copiers, and other equipment, and books or other Library materials
2. Engaging in disruptive behavior that disturbs others or interferes with Library operations and services including but not limited to:
 - Creating disruptive noises such as loud talking, screaming, or banging on computer keyboards
 - Using cell phones, pagers, and other communication devices in a manner that disturbs others
 - Using audible devices without headphones or with headphones set at a volume that disturbs others
 - Using the Library with offensive body odor or personal hygiene
 - Fighting or challenging to fight, running, pushing, or shoving
3. Verbally or physically threatening or harassing other Library patrons, volunteers, or staff, including but not limited to:
 - Stalking, staring, lurking, invading personal space
 - Offensive touching, and obscene acts such as sex acts and indecent exposure
 - Use of obscene or abusive, sexually-oriented or racially-charged language
4. Failing to observe Internet and Computer Use Guidelines

5. Leaving unattended persons in the Library who seek or need personal assistance for other than Library services and where staff has a reasonable basis to be concerned for the safety of the unattended person. Examples may include:
 - a. Persons less than 8 years of age must be attended by a parent or guardian
 - b. Persons needing supervision because of physical or mental conditions
6. Soliciting money or donations
7. Signatures may be gathered outside the library and at least 20 feet away from the building
8. Using restrooms for bathing, shaving, or doing laundry
9. Smoking on Library property
10. Using the Library barefoot or without a shirt
11. Consuming large quantities of food or beverages (snacks and drinks are OK)
12. Bringing in personal belongings that measure more than **14"x 17"x 20"**
13. Leaving packages, backpacks, luggage, or any other personal items unattended. Unattended personal items are subject to immediate confiscation; the Library is not responsible for personal property; Bicycles must be secured to bicycle racks outside of the building.
14. Using wheeled devices in the Library (except for motorized ADA assistive devices, wheelchairs, walkers, and strollers)
15. Lying down or sleeping in the Library; having feet on furniture; or blocking aisles, exits, or entrances
16. Media or commercial photographing or filming without prior permission from Library Administration
17. Bringing animals, other than service animals, inside the Library or within 20 feet of any door. Animals may not be left unattended or allowed off leash on Library property.

Enforcement of these rules will be conducted in a fair and reasonable manner. Library staff and/or Santa Barbara Police Officers will intervene to stop prohibited activities and behaviors. Failure to comply with the Library's established rules, regulations, and policies could result in removal from the premises and exclusion from the Library **for a period of one day to one year, or in arrest or prosecution**. Violations could also result in the restriction and/or termination of Library privileges, including the use of Library computers and other equipment.

Individual patrons have the right to request an administrative review of an exclusion order that is for a period greater than seven days